

UPPER COASTAL PLAIN

COUNCIL OF GOVERNMENTS

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June 16, 2020 BUDGET ORDINANCE

BE IT ORDAINED by Upper Coastal Plain Council of Governments, Wilson, North Carolina:

SECTION 1. The following amounts are hereby appropriated by projects for the operation of the Council of Governments for the fiscal year beginning, July 1, 2020, and ending, June 30, 2021.

GENERAL FUND

Expenditure by Projects:

General and Administrative	\$ 222,217
TOTAL GENERAL FUND	\$ 222,217

WORKFORCE DEVELOPMENT FUND:

Expenditure by Projects:

WIOA Administration	812,859
WIOA Adult	2,343,070
WIOA Youth	2,000,506
WIOA Dislocated Worker	1,471,676
Enhanced Business Services	70,985
Roanoke Rapids Center – Lease	57,795
Ramp East Initiative	115,739
WFD Projects	151,444
TOTAL WORKFORCE DEVELOPMENT FUND	\$ 7,024,074

AGING DEPARTMENT FUND

Expenditure by Projects:

Program & Administration	318,067
Nutrition Services Incentive Program	165,048
Home and Community Care Block Grant	2,831,405
Senior Center General Purpose	66,970
Legal Services	13,963
Ombudsman	170,060
Elder Abuse	5,746
Senior Employment Program - Title V- Administration	5,837
Senior Employment Program - Title V- OEC, SWFB	356,909
Management Information System - User Fees	3,500
Fan Relief	2,888

Senior Medicare Patrol	5,000
Medicare Improvements for Patients and Providers Act (MIPPA) 3	17,000
Caregiver Support	176,294
Health Promotion - Evidence Based	26,876
UNC Chronic Disease Management	1,954
TOTAL AGING DEPARTMENT FUND	\$ 4,167,517

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT FUND

Expenditure by Projects:

EDA	116,667
EDA Matthew Recovery Assistance	21,700
Kate B. Reynolds Healthy Foods	125,150
EDA Broadband Taskforce	48,000
Princeville PARTF	7,500
Enfield DEQ 2018 DWSRF	65,000
Sharpsburg 2017 DEQ DWSRF	24,000
Wilson Saratoga DWSRF	21,485
Lucama 2018 DEQ State Reserve Project	65,000
Hobgood CDBG-I	8,500
Saratoga Water RLF / Grant	4,758
Enfield CDBG-NR '19	40,000
Woodland CDBG-I	25,000
Seaboard 2017 DWSRF	45,384
USDA CF Technical Assistance	40,000
Seaboard CDBG-NR	30,000
Halifax Community College – EDA Grant	6,500
Whitakers CDBG-I 2018	40,000
Saratoga / Wilson Sewer Connect	50,000
Seaboard CDBG-I	15,000
Enfield DWSRF '18	10,000
Enfield CDBG-I '18	40,000
TOTAL PLANNING AND DEVELOPMENT SERVICES FUND	\$ 849,644

EDA LOAN FUND **\$ 169,000**

Total Expenditures **\$ 12,432,452**

SECTION 2. It is estimated the following revenues will be available for the fiscal year beginning, July 1, 2020, and ending, June 30, 2021.

GENERAL FUND

Revenues by Source:

Per Capita Assessments	222,217
TOTAL GENERAL FUND	\$ 222,217

WORKFORCE DEVELOPMENT FUND

Revenue by Source:

Federal Grants	6,837,150
Local Funds - Support	35,480
Workforce Development Fund Balance	151,444
TOTAL WORKFORCE DEVELOPMENT FUND	\$ 7,024,074

AGING DEPARTMENT FUND

Revenue by Source:

Federal Grants	1,064,587
Federal / State Grants	2,831,405
State Grants	203,642
Fan / Heat Funds	2,888
Local Funds - Match	61,495
Management Information Services Fees	3,500
TOTAL AGING DEPARTMENT FUND	\$ 4,167,517

EDA LOAN FUND

Revenue by Source:

Principal Payments	10,000
Interest	9,000
RLF Fund Balance Used	150,000
TOTAL EDA LOAN FUND	\$ 169,000

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT FUND

Revenue by Source:

Federal Grants	130,000
Local Contracts	627,977
Local Match	91,667
TOTAL PLANNING & DEVELOPMENT SERVICES DEPT.	\$ 849,644

Total Revenues	\$ 12,432,452
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SECTION 3. The Budget Officer is hereby authorized to transfer appropriation within any of the above funds to the following limitations:

- a) The Officer may not exceed any appropriation line item for the salaries; and any salary change must be in conformance with the approved COG Policy and Procedure Manual.
- b) The Officer may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.
- c) The Officer may not transfer any amounts between funds or from any contingency appropriations within any funds without Council authorization.

SECTION 4. The COG Executive Committee will approve each expenditure for loans in the EDA Loan Fund.

SECTION 5. Due to the timing of receiving certain revenues and projects for the Upper Coastal Plain Council of Governments, the Executive Director and Budget Officer are hereby authorized to incur expenditures for projects after a notice of revenue availability is received. A formal budget amendment incorporating such project is to be presented to the Board of Directors at the next available meeting.

SECTION 6. The Finance Director will serve as the Budget Officer. Any two of the following: Executive Director, Finance Director, Chairman of the COG Board, Vice-Chairman of the COG Board, and Secretary/Treasurer of the COG Board will have the authority and responsibility of signing COG checks.

SECTION 7. Copies of this Budget Ordinance shall be furnished to the Finance Director and the COG's Public Accountants for direction in the carrying out of their duties and to the North Carolina Local Government Commission.

Doug Hughes, Chairperson
Upper Coastal Plain Council of Governments
Board of Directors

ATTEST:

Robert Hiatt, Executive Director
Upper Coastal Plain Council of Governments